



1800 Diagonal Road, Suite 600
Alexandria, Virginia 22314 USA
Telephone: 703-549-4114
Facsimile: 703-549-3111
Email: iplaw@pravel.com
www.prael.com

Re: Instructions for Trademark Application Filing

Dear Valuable Associate,

Attached please find a combined Declaration and Designation of Domestic Representative to be signed and dated by an officer of the application company or by the applicant individually. In addition, we require the following:

1. Name, address and nationality of applicant, or if a corporation, the state and country of incorporation.
2. Identification of goods and/or services;
3. International Class(es) in which to file;
4. Whether a clearance search is required. If no specific instructions are provided, then no search is conducted;
5. If mark is for a design, sharp image of design. It may be sent by email as a .gif or bmp attachment; and
6. Minimum deposit in the amount of \$960 for a single class prior to filing. Each additional class will be an additional \$555, inclusive of US Patent and Trademark Office costs. In the unlikely event that the deposit is not sufficient, you will be contacted before we begin work.

Please contact our office if you have any questions. We look forward to the opportunity to be of service.

Sincerely yours,

James W. Pravel

Enclosure:

CORRESPONDENCE ADDRESS and DESIGNATED DOMESTIC REPRESENTATIVE

Applicant is not domiciled in the United States and appoints the following attorney as its domestic representative on whom notices of process in proceedings affecting the mark may be served, and requests that all correspondence in connection with this Application, and any registration, be directed to the attention of the following:

James W. Pravel
PRAVEL INTELLECTUAL PROPERTY LAW, P.C.
200 Daingerfield Road
Suite 400
Alexandria, Virginia 22314
Telephone: 703-549-4114
Facsimile: 703-549-3111

DECLARATION

The undersigned being hereby warned that willful false statements and the like so made are punishable by fine or imprisonment, or both, under 18 U.S.C. 1001, and that such willful false statements may jeopardize the validity of the application or any resulting registration, declares that he is properly authorized to execute this application on behalf of the applicant; he believes the applicant to be the owner of the trademark/service marks sought to be registered, or, if the application is being filed under §1051(b), he believes applicant to be entitled to use such mark in commerce; to the best of his knowledge and belief no other person, firm, corporation, or association other than specified in the application (if any) has the right to use the above identified mark in commerce, either in the identical form or in such near resemblance thereto as may be likely, when applied to the goods/services of such other person, to cause confusion, or to cause mistake, or to deceive, and all statements made of his own knowledge are true and all statements made on information and belief are believed to be true.

Applicant

Date

By: